

COURSE NAME: First Aid Level 2 – Apply First Aid –HLTFA301B
(Title approved and accredited by the Office of Technical and Tertiary Education, Victoria)

**SENIOR FIRST AID – ON-OFF SITE COURSE. DONE IN JUST ONE -DAY –
TIME & STAFF SAVING**

And Includes CPR New Resuscitation Protocols as first module.

COURSE DETAILS

Course Aims: Participants should be able to:

- ⇒ Competently manage the Initial treatment of injuries & illnesses occurring at high-risk workplaces until medical help arrives.
- ⇒ Record details of First Aid given.
- ⇒ Understand Government legislation in regard to First Aid.

Specific Learning: To assess & undertake initial treatment of injuries & illnesses occurring at work.

Objectives:

- ⇒ To record details of First Aid given and refer the matter to appropriate medical personnel.
- ⇒ Understand relevant Government legislation, particular work hazards, First Aid kits and rooms.

COURSE CONTENT:

- ⇒ Patient assessment, history, signs & symptoms.
- ⇒ Unconsciousness, resuscitation.
- ⇒ OH&S legislation relating to First Aid kits, risk management, records, prevention accident & injury.
- ⇒ Treatment of shock, bleeding, allergic reaction, bites & stings.
- ⇒ Acute illness – heart attack, stroke, asthma, choking.
- ⇒ Eye Injuries.
- ⇒ Chemical & radiation exposure, hot & cold burns, inhalation burns and electrocution.
- ⇒ Government legislation relating to First Aid kits, risk management, records, prevention of accident & injury.
- ⇒ Treatment of injuries to bones, muscles & joints, crushing injuries.
- ⇒ Head & facial injuries, concussion, epilepsy, diabetes (altered conscious states).
- ⇒ Hygiene, infection control, drugs.
- ⇒ Revision and assessment.

Evaluation Strategy: (How you will determine the objectives have been met).

- ⇒ Self Evaluation, summary questions to complete.
- ⇒ Small group case history discussions, personal monitoring.

COURSE DURATION: One day of training on or off site by RTW Trainer – Workbook completed by participants in their own time with assessment faxed back to RTW Solutions for evaluation within 7 days. Great time savings to both staff and employers.

COURSE PARTICIPANTS: Minimum 10 – Maximum 20

RTW SOLUTIONS TRAINING DEPARTMENT TO PROVIDE

- ⇒ Workbook & Red Cross Notes.
- ⇒ Manikins & sterile face shields. Bandages — triangular & 10cm., roller
- ⇒ Certificate on successful completion — accredited by the Office of Technical & Tertiary Education, Victoria and recognized nationally as part of the Australian Qualification Framework.
- ⇒ Attendance Register listing all the names of course participants.

CLIENT TO PROVIDE:

- ⇒ Suitable training Room.
- ⇒ Provision for the Trainer's Vehicle and Equipment.
- ⇒ Typed list of Participants Attending.

PRICE

Total: POA

Participants should inform the trainer of any of the following health problems:

- Allergy to latex (as manikin shields contain latex rubber)
- Back problems as students will be lying on the floor positioning each other in the lateral/recovery position
- Knee problems as students will be kneeling on the floor to work on resuscitation manikins.
- Any other problem, health or otherwise a student may think is relevant to the trainer.

KEEP YOURSELF SAFE TO HELP OTHERS

RTW Solutions Training Department Confirmation Purchase Order Request Form

Phone No. 03 9563 2122

Fax No. 03 9563 1833

FROM:-Stephen Yeats 0418 373504

DATE:

COMPANY: _____

ATTENTION: _____

ADDRESS: _____

PHONE NO: _____

FAX NO: _____

EMAIL: _____

Purchase Order No.: _____

Preferred Training Dates/Times: _____

Training Facilities and Equipment – Can your company provide:

Training Room

Yes

No

TV/Video

Yes

No

I would like to provide our staff training and instruction in the following:-

Advanced & Level 2 – First Aid Certificate

Other i.e safety equipment etc.....

Additional Overtime Rate for Instructors Provided

Weekday - After 7pm a minimum charge of 1.5 hours will apply at a rate of \$80.00 per hour per instructor

Weekend - A minimum charge of 2 hours will apply at a rate of \$100.00 per hour per instructor.

Additional costs will be incurred for country, regional and national sites, i.e. travel, accommodation & expenses if applicable. P.O.A.

Please contact our training department for further details of these and other courses that we can design & develop for your needs.

Commercial In Confidence

If notice of cancellation is not forwarded within 7 days prior to date of training, a cancellation fee may be incurred.

For your convenience we have Credit Card facilities - should you wish to avail yourself of these a 5% surcharge on the total cost will apply.

I wish to pay by credit card

Yes

Card Type:

Mastercard

Visa

Bankcard

Card Number:

Exp.Date: